

SHORT TERM CAMP FACILITY RESERVATION FORM

For Council and District Events, Scouting Units and Non-Scout Groups

ATTENTION: PLEASE NOTE: Your reservation IS NOT SCHEDULED until you receive a confirmation via email, mail or fax. Confirmation of your reservation will be set by May 15th for next year's dates. Please DO NOT come to camp without the weekend confirmation packet or a Rental Contract for non-Scout groups. (Fees subject to change without notice).

Rancho Los Mochos
(Livermore, CA)

Arrival:

Day: _____ Date ____/____/____ Time: _____ am/pm

Departure:

Day: _____ Date ____/____/____ Time: _____ am/pm

Non- Boy Scout Group

Circle: Pack Troop Team Crew Ship # _____
District _____
Council _____

If Council/District Event - Name of Event:

Reservation Contact Person:

Address _____

City: _____ State_ Zip _____

Phone: Day: (_____) _____

Fax: (_____) _____

Cell: (_____) _____

E-mail _____

Adult Leader in Camp:

Address _____

City: _____ State_ Zip _____

Phone: Day: (_____) _____

Cell: (_____) _____

E-mail _____

Mail or email reservation form and fees (see back) to:

Melissa.yarns@scouting.org

BSA

1001 Davis Street

San Leandro, CA 94577-1514.

Phone (209) 566-7712

FACILITY REQUESTS, CAMP FEES, INFORMATION AND INSURANCE REQUIREMENTS ON BACK



Estimated Attendance:

Youth (under 21) _____ Adults (21+) _____

Check if Co-ed Group

- Campsite Requested: Two Doves (wheelchair accessible)
 Blue Oak (Max: 150)
 Manzanita Flats (Max: 500)
 19 Campfire Rings
 Deadwood (Max:150)

Other special requirements/facilities: _____

APPROVALS FOR COUNCIL/DISTRICT EVENTS:

Staff Advisor: _____ Date _____

COUNCIL APPROVAL FOR THIS RESERVATION:

Date _____ Reservation: _____
Approved Denied

Approval Conditions: _____

PAYMENT INFORMATION:

- Checks enclosed for fees.
- Charge my credit card:
- Visa Mastercard

Exp: _____

Signature _____

Printed Name _____

03/19

Received in Office: _____

Please complete the following facility request information: *See requirements list at right

Building Fees are per 24-hour day

Rancho Los Mochos

Scout/Non-Scout Rate

- Entire Camp Rental \$900/1200
- Sleeping Accommodations**
 - West Annex (12 Max) \$80/90
 - OA Lodge (22 Max) \$65/75
- Non-Sleeping Facilities**
 - Kitchen \$100/130
 - Dining Hall (125 max) \$ 75/85
 - Resource Room \$ 20/30
 - Teel Lodge (45 max) \$ 50/60
 - Rifle Range * \$ 50/100
 - Shotgun Range * \$ 50/100
 - BB Gun Range * \$ 50/100
 - Archery \$ 50/100
 - Pool (5/15-10/1) * \$ 180/200
 - Soccer Field
 - Pioneering Equipment \$ 15/30
- Campfire use at Rangers discretion
- [] Rifle Target \$.50 per target
- [] Clay Pigeons \$.50 per clay
- [] BB Target \$.25 per target

CAMP FEES

- \$5 per person per weekend for SFBAC units, plus \$3 per person each additional day
- \$8 per person per person per weekend for out of council units. \$4 per person each additional day
- \$11 per person per weekend non-scout unit, \$5 per person each additional calendar day for non-scout units.

Day Use: \$4 per person SFBAC, \$5 Out of Council

Cost will include per person fees, plus the total facility costs. (Boy Scout Units are required to submit **a \$25 deposit and all building fees with application**. No reservations are approved without deposit.) Deposit is non-refundable.

Girl Scouts are charged at same rates as out of council Boy Scouts.

Non-Scouting groups pay total fees before attending camp, details will be provided on reservation contract.

| Total Building Fees | +Use fee deposit | =Total deposit due |
|---------------------|------------------|--------------------|
| \$ | +\$25 | =\$ |

Remaining fees are due at camp. Please be sure you bring the final payment check to camp.

RESERVATION PROCESS / INFORMATION:

1. Fill out application completely.
2. Submit form a minimum of three weeks in advance, with fees.
3. Non-Scout groups need to provide written statement of purpose of your group. **(A detailed rental contract, including liability insurance requirements will be sent to your contact person and, must be returned).**
4. Shooting Range usage requires compliance with range operating procedures. These procedures will be sent to you after reservation is confirmed or available on our website (www.sfbac.org).
5. Swimming requires Red Cross Water Safety Instructor or BSA Safe Swim Defense. Proof of certification will be required on site.
6. Specific campsites may be requested; however, assignment of campsites is at the discretion of the camp ranger.
7. NO ALCOHOL is permitted at Scouting Activities.
8. Balance of fees to be paid directly to camp ranger

CLEANING / DAMAGE FEE

Please provide credit card information below for **cleaning/damage fees**. This card number will be held until the Ranger checks your site out prior to your departing from camp. If there is no damage/cleaning to be done when your group leaves then your credit card information will be destroyed. In the event of damage/cleaning you will be notified, and your payment processed, plus any amounts in excess of the fee.

- Visa
- Mastercard

_____ Exp: _____

Signature _____

Printed Name _____

GARBAGE

Garbage is required to be hauled away by camp users. Those renting the kitchen may deposit their garbage in the dumpster in camp. **Those not using the kitchen can leave their garbage by paying a \$50 fee.**